PSA Meeting - Agenda

Date | time 02/09/20 | 9am | *Meeting called by* PSA

Board members

Ali Mears, Co-Chair | Beth Wijayarathna, Co-Chair | Nadine Monem, Co-Chair | Chloe Roberts, Co Secretary| Simon Roberts, Co-Secretary | Damali Raymond, Treasurer | Dorian Fray, Communications | Suzan, Communications, Catherine Hyott, Rachel Kneafsey, Rachel Mize-Fray, Oliver Marlow, Ashley McFarlane, Ms.Beecroft, Grazebrook Headteacher.

Time	Item	Owner
9.00-9.05	**Welcome**	ALL
9.05-9.15	**PSA Introduction to Ms. Beecroft**. 1. Who we are 2. How we started in our roles 3. Events organised. • Summer and Winter fairs • Barn dance • Film nights • Plant sales • Bake sales • The World We Want Event • (Planned International Event cancelled due to 2020 school closures) 4. Average yearly funds raised 5. What we have funded over our time as the committee: • Pantomime • Mindfulness project • Anti-bullying week theatre company visit • Rainy day boxes • Sports equipment including yoga mats • Playground equipment including Table tennis tables and quiet area resources	ALL

Time	Item	Owner
	• Match funding of The World We Want project	
9.15-9.20	**The Future of Grazebrook PSA** 1. Values and focus going forward: • The World We Want • International inclusivity • Black Lives Matter • Black History Month • PSA Reshuffle	ALL
9.20-9.25	**AGM date 22.10.20 8pm** 1. Advertising to whole school community 2. Format plan-update slides from AGM 2019? 3. AGM planning meeting scheduled	AM/BW/NM
9.25-9.35	**Calendar of Events for Autumn/Winter term 2020** 1. AGM 2. All meeting dates advertised 3. Christmas Card Competition 4. Online fundraising event- sponsored cycle? 5. Pre-loved uniform stall.	All
9.35-9.40	**Recruitment and introduction of PSA to new reception and nursery parents** 1. Poster 2. Newsletter 3. AGM Letter out to all parents via email 4. Text from school advertising AGM 5. AGM date and info on PSA Noticeboard.	CH/CR
9.40-9.50	**AOB** Noticeboard- rundown of funds raised at events/Recruitment for PSA roles and AGM date.	ALL