



FRIENDS OF GRAZEBROOK IS A PSA

REGISTERED CHARITY NUMBER 1084738

grazebrookpsa@gmail.com

PSA Meeting - Agenda

Date | time 05/04/ 2019 | 9am | *Meeting called by* PSA

Board members

Ali Mears, Co-Chair | Beth Wijayarathna, Co-Chair | Nadine Monem, Co-Chair | Chloe Roberts, Co Secretary | Simon Roberts, Co-Secretary | Damali Raymond, Co-Treasurer | Nicki Sprinz, Co-Treasurer | Dorian Fray, Communications |

Time	Item	Owner
9-9.10am	AGM date confirmed and advertising planned (26 th April or 3 rd May) Agenda items agreed. Extra attendees arranged and confirmed.	ALL/DF
9.10-9.15	Film Night -Date Confirmed and advertising. PSA Board large poster.	All/BW CH
9.15-9.20	Newsletter -Content/date decided	NM/ALL
9.20-9.30	PSA logo to be used by school on all correspondence for funded projects-follow up (no logo included on The World We Want letter as promised by Mr. Kilty previously.)	CH
9.35-9.40	Roadmap and events date list /yearly diary updated and promoted on socials/by school. (Find roadmap board in staff room/PSA cupboard)	CH
9.40-9.45	'The World We Want' Project for the Whole School-Teacher's Initiative- PSA Plan/Committee for end of project 'festival' held on Thursday 23 rd May from 2pm. Possibility of sponsors for the festival	All CH
9.45-9.50	Plant sale planned for June 6 th - Could we incorporate into the PSA Festival as goes with theme?	ALL/CR





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Time	Item	Owner
	Are we doing an additional PSA Cake sale?	
10.00-10.05	Summer Fair leads and committee ideas- Sat 6 Th July 2019.	ALL
9.50-10.00 –	AOB CR follow up with Pam re freecycle uniform event lead and PSA takeover. CR has the bookers card BW has the credit card PSA Social Date TBC	

